

Governing Board Agenda
WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA FOR
REGULAR MEETING

DATE: September 9, 2010

TIME: Regular Meeting 7:00 p.m. – Board Room

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. REGULAR MEETING

A. Call to Order and Roll Call

B. Moment of Silence and Meditation

C. Pledge of Allegiance

D. Adoption of the Regular Meeting Agenda

Motion _____ Second _____ Vote _____

E. Approval of the Minutes

1-11

It is recommended that the Governing Board approve the Minutes of the August 26, 2010 Special Meeting – Executive Session and Study Session, Regular Meeting, and Executive Session (all Governing Board Member were in attendance).

Motion _____ Second _____ Vote _____

F. Current Events: Governing Board and Superintendent

G. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion).
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion).

H. It is recommended the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

II. CONSENT AGENDA

*A. Approval/Ratification of Vouchers

12-13

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.

II. CONSENT AGENDA – (continued)

- *B. Personnel Items 14-16
Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.
- *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 17
1. Blue Cross/Blue Shield of Arizona donated a check in the amount of \$500.00 (in appreciation for participation and student surveys in the “Walk On Program”) to be used for the benefit of students at Orangewood School.
 2. Kathleen L. Hetrick donated SmartBoard lessons for grades 3-5 and 50 SmartBoard graphic organizers for grades 2-5 with an approximate value of \$37.94 for the benefit of students at Richard E. Miller Elementary School.
 3. Richard E. Miller Parent Teacher Organization donated a check in the amount of \$2,500.00 to the library to purchase books for the benefit of students at Richard E. Miller Elementary School.
 4. The Phoenix Zoo donated scholarships with a value of \$2,072.00 to Acacia Elementary School for 36 students and chaperones to attend Night Camp.
- *D. Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational Services Cooperative (MESC) and Greater Phoenix Purchasing Consortium of Schools (GPPCS) 18-20
- *E. Extension and Renewal of Annual Contracts for Specified Goods and Services 21-22
- *F. Affiliation Agreement to Provide Meals to ACCEL School 23-26
- *G. 2010-2011 Qualified Evaluators 27-28
- *H. Acceptance of the Target Grant in the Amount of \$2,000.00, the Wells Fargo Grant in the Amount of \$500.00 and the City of Phoenix Neighborhood Block Watch Grants in the Amount of \$38,884.00 29

III. ACTION / DISCUSSION ITEMS

- A. Adoption of the Mathematics Program Guide (Natalie McWhorter) 30-33
Motion _____ Second _____ Vote _____
- B. Governing Board Involvement in the Federal Relations Network (FRN) (Tee Lambert) 34-37
Motion _____ Second _____ Vote _____

IV. INFORMATION/ DISCUSSION ITEMS

- A. Geothermal Energy Systems Report (Sue Pierce and Mike Kramer) 38-40
- B. Trust Board Update (Chris Maza and D. Rex Shumway) 41

V. FUTURE AGENDA ITEMS

VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

VII. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board on an item which is on the agenda may be granted permission to do so by completing an AUDIENCE PARTICIPATION form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD MINUTES: SPECIAL MEETING - EXECUTIVE SESSION AND
STUDY SESSION, REGULAR MEETING, AND EXECUTIVE SESSION

2010-2011

August 26, 2010

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. SPECIAL MEETING

A. Call to Order and Roll Call

Mrs. Lambert called the meeting to order at 6:15 p.m. Governing Board members constituting a quorum were present: Mrs. Tee Lambert, Mr. Bill Adams, Ms. Clorinda Graziano, and Mr. Aaron Jahneke. Mr. Chris Maza was not in attendance. (Mr. Maza joined the Executive Session at 6:20 p.m.)

B. Adoption of the Regular Meeting Agenda

A motion was made by Mr. Adams to adopt the Special Meeting Agenda. The motion was seconded by Mr. Jahneke. The motion carried.

UNANIMOUS

II. CALL FOR EXECUTIVE SESSION

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.3

UNANIMOUS

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Special Meeting for:

- A.3 – Discussion or consultation for legal advice with the attorney or attorneys of the public body regarding the CNG program.

A motion was made by Mr. Adams to call for an Executive Session. The motion was seconded by Mr. Jahneke. The motion carried.

III. RECESSING OF SPECIAL MEETING FOR EXECUTIVE SESSION

IV. EXECUTIVE SESSION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

A. Discussion under A.R.S. §38-431.03 – A.3

- A.3 – Discussion or consultation for legal advice with the attorney or attorneys of the public body regarding the CNG program.

V. RECONVENING OF SPECIAL MEETING

VI. RECESSING OF EXECUTIVE SESSION FOR STUDY SESSION

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VII. STUDY SESSION

A. Call to Order and Roll Call

Mrs. Lambert called the Study Session to order at 6:35 p.m. Governing Board members constituting a quorum were present: Mrs. Tee Lambert, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mr. Chris Maza.

B. Adoption of the Study Session Agenda

A motion was made by Mr. Adams to adopt the Study Session Agenda. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS

C. Study Session for the Purpose of Meeting Community Representatives Interested in Serving on the Washington Elementary School District Trust Boards

Mrs. Lambert introduced Mr. Rex Shumway who advised the Board that there has been an opening on the District's Trust Boards for several months. He stated that the District had the unique opportunity to have four qualified candidates express an interest to be of service to the District. Mrs. Lambert asked the following candidates to introduce themselves and briefly explain why they were interested in serving on the Trust Boards: Virginia Ginter, Sharon Hensley, Paul W. Verhelst, and Jerry T. Wood. Mrs. Lambert advised the candidates that a decision would be made during the Regular Meeting on the Agenda.

Mr. Shumway stated that he advised the candidates that there would be another open position for the District's Trust Boards at the end of the year. The candidates were encouraged to apply for the open position at the end of the year if they were not selected for the current open position.

Dr. Cook thanked the candidates for their interest in serving on the Trust Boards. She advised them that there were many opportunities for their services in the District if they were interested.

VIII. RECESSING OF STUDY SESSION FOR REGULAR MEETING

IX. REGULAR MEETING

A. Call to Order and Roll Call

Mrs. Lambert called the meeting to order at 7:00 p.m. Governing Board members constituting a quorum were present: Mrs. Tee Lambert, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mr. Chris Maza.

B. Moment of Silence and Meditation

Mrs. Lambert called for a moment of silence and meditation.

C. Pledge of Allegiance

Mrs. Lambert led the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda

Mrs. Lambert asked to move Action Item XI.B., Appointment of Community Member to the Trust Boards, before the Consent Agenda. A motion was made by Mr. Maza to approve the Consent Agenda as amended. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS

E. Approval of the Minutes

A motion was made by Mr. Adams that the Governing Board approve the Minutes of the July 8, 2010 Regular Meeting. The motion was seconded by Mr. Jahneke. The motion carried.

UNANIMOUS

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F. Approval of the Minutes

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the July 29, 2010 Special Meeting. The motion was seconded by Ms. Graziano. The motion carried.

G. Public Participation

There was no public participation.

H. Current Events: Governing Board and Superintendent

Ms. Graziano shared that she enjoyed attending the following events:

- WDEA New Teacher Orientation Lunch
- Transportation Breakfast
- Music Teacher Orientation
- WESD Back to School Event at Metrocenter

Ms. Graziano thanked the following schools for sending their artwork to be displayed in the Board Room: Abraham Lincoln Traditional School, Royal Palm Middle School, Washington, Sahuaro, and Tumbleweed Elementary Schools.

Mr. Adams shared that he enjoyed attending several school curriculum nights and open houses. He thanked Ms. Witt at Cactus Wren for allowing him to observe the Kindergarten Orientation. Mr. Adams stated that the overall atmosphere at all of the events was exciting and enthusiastic.

Mr. Adams shared that he enjoyed attending the Community Forum held on August 25, 2010 and thanked everyone involved for a wonderful event.

Mr. Jahneke shared that he enjoyed attending the curriculum nights and open houses at Abraham Lincoln Traditional School, Mountain Sky Jr. High School, Cholla Middle School, Desert View and Washington Elementary Schools. Mr. Jahneke said he especially enjoyed visiting his alma mater, Washington Elementary School, where he sat in Ms. Lynn Thome's health class. Mr. Jahneke reported that Ms. Thome was his health class teacher when he attended Washington Elementary School and that she has 43 years of service with the District.

Mr. Jahneke shared that he attended the Community Forum held on August 25, 2010 and was very impressed with the event. He stated that he is glad that the District is reaching out to the business community and that the business community is showing support to the District.

Mr. Maza compared the work of employees in the District to a juggler in a circus. The juggler starts by juggling three balls and is thrown in additional balls one at a time until he is juggling seven or eight balls. Mr. Maza thanked the teachers and employees in the District for "juggling" as they have more "thrown" at them because of budget issues. He stated that Board members appreciate and support all that they do.

Mrs. Lambert shared that she was grateful to all employees for making the school year start out so smoothly. Mrs. Lambert thanked the teachers for the work that they do and for selecting a profession of "joy".

Mrs. Lambert shared that she enjoyed attending the open houses, especially Richard E. Miller's because that was the school her children attended.

Mrs. Lambert shared that the Community Forum on August 25, 2010 was amazing and thanked everyone involved for their efforts. She shared that the displayed artwork showcased WESD student artwork and programs. Mrs. Lambert stated that the guest speaker, Kimber Lanning's, message was excellent regarding the importance of neighborhood groups, businesses, and our schools working collectively for public will to make public education the first priority.

Dr. Cook shared that Board members were given a pen that was from the Professional Learning Academy held in July for District Administrators. The theme was "Leading by Example" and it was felt appropriate for the Board members to also receive a pen.

Dr. Cook shared that the academic focus for this year is "Response to Intervention" which is a state-wide initiative. Board members were provided the roadmap that all the teachers had received.

Dr. Cook provided Board members with a list of the Advocacy groups that will be speaking to principals on Tuesday mornings. She stated that the dates had been posted and extended an invitation to any Board member who wished to attend. Dr. Cook advised that this is a continually growing list and more guest speakers will be added.

I. Special Recognition

- Dr. Cook introduced Mabel Leal from the Census Bureau who worked with the District the past year to get Census information out to the District's families. Ms. Leal thanked the District for its support of the 2010 Census and presented the District with an appreciation plaque. She also provided Board members with the 2010 Arizona Census data.
- Dr. Cook introduced Ms. Sue Pierce, Director of Facilities Planning, who congratulated five school sites for conserving energy by embracing the culture of energy conservation. The following sites earned the ENERGY STAR designation for energy efficiency by the United States Environmental Protection Agency (EPA) and were presented with a certificate and a plaque:
 - Acacia Elementary School
 - Cactus Wren Elementary School
 - Lakeview Elementary School
 - Sunburst Elementary School
 - Sunnyslope School

XI. ACTION / DISCUSSION ITEMS

B. Appointment of Community Member to the Trust Boards

UNANIMOUS

Dr. Cook asked the Governing Board to appoint a community representative to serve as a Member of the Washington Elementary School District Trust Boards. Mrs. Lambert advised that Board members had reviewed resumes submitted by the candidates and were pleased to meet the candidates during the prior Study Session.

A motion was made by Mr. Maza that the Governing Board appoint Sharon Hensley as a community representative to serve as a Member of the Washington Elementary School District Trust Boards for the term expiring on December 31, 2012. The motion was seconded by Mr. Adams. The motion carried.

Board members thanked the candidates who volunteered to serve on the District's Trust Boards. It was a difficult task to select only one person to serve as all the candidates were qualified and had many diverse talents to offer. The candidates who were not selected were reminded that there will be another opening on the Trust Boards at the end of the year and were asked to advise the Superintendent if they were still interested in serving. The candidates were also advised that there were many other opportunities in the District for voluntarism.

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IX. J. Approval of the Consent Agenda

UNANIMOUS

Mr. Adams requested that Item *X.C.6. – Public Gifts and Donations – National Foundation for Women Legislators (NFWL) donated 325 backpacks to Sunnyslope School - be pulled from the Consent Agenda for separate consideration.

Ms. Graziano requested the following items be pulled from the Consent Agenda for separate consideration:

- Item *X.D. – Out-of-County/State Field Trip – John Vasey, Orangewood Elementary School to Hoover Dam Visitor Center, Boulder City, NV, and Sky Y Camp (YMCA), Prescott, AZ, October 26-29, 2010, for 6th grade students at a cost of \$19,310.00
- Item *X.G. – Award of Contract – Bid No. 10.006, Student Travel Agent Services to Sundance/Tzell Travel and Terra Travel
- Item *X.M – Issue RFP No. 10.028 for Curriculum Audit Services
- Item *X.S. – Amendment/Continuation for Maricopa County Tobacco Use Prevention Program Contract for Fiscal Year 2010-2011
- Item *X.V. – Memoranda of Understanding with Communities in Schools Arizona on Behalf of Royal Palm Middle School, Sunnyslope School, Mountain View School, Shaw Butte School, Maryland School and Desert View School
- Item *X.W. – Memorandum of Understanding with Valle del Sol – Family Service Center

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Ms. Graziano. The motion carried.

X. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

UNANIMOUS

Approved and ratified the vouchers as presented.

***B. Personnel Items**

UNANIMOUS

Approved the personnel items as presented.

***C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

UNANIMOUS

Approved the public gifts and donations as presented.

1. Gannett Foundation donated a check in the amount of \$300.00 to be used for school events for the benefit of students at Sweetwater School..
2. ETA Cuisenaire donated math, science, and reading manipulatives (e.g., Versa Tiles, pattern blocks, counting cubes) with an approximate value of \$10,000.00 to be used by the District's Academic Services/Curriculum Departments.
3. Red Lips Productions donated a check in the amount of \$500.00 to be used for the benefit of students at Desert View Elementary School.
4. Costco donated 150 backpacks, spiral notebooks, copy paper, and miscellaneous school supplies with an approximate value of \$4,000.00 to be used for the benefit of students at Ocotillo Elementary School.
5. Wal-Mart Foundation donated a check in the amount of \$2,500.00 to be used for a closed circuit television for the lobby of the Administrative Center and for the benefit of students at Acacia Elementary School.

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6. National Foundation for Women Legislators (NFWL) donated 325 backpacks in conjunction with Office Depot with an approximate value of \$2,600.00 to be used for the benefit of students at Sunnyslope School.

UNANIMOUS

A motion was made by Mr. Adams to approve the National Foundation for Women Legislators (NFWL) donation of 325 backpacks in conjunction with Office Depot with an approximate value of \$2,600.00 to be used for the benefit of students at Sunnyslope School. The motion was seconded by Mr. Maza. The motion carried. Mr. Adams thanked Senator Linda Gray for her association with the NFWL and her involvement in the backpack donations.

7. Mustang PTO, Inc. donated a check (photography commission) in the amount of \$811.00 to be used for the benefit of students at Manzanita Elementary School.
8. ITT Technical Institute donated 10 computers with monitors with an approximate value of \$10,000.00 to be used for the benefit of students at Lookout Elementary School.

***D. Out-of-County/State Field Trips**

Approved the out-of-county/state field trips as presented.

UNANIMOUS

1. John Vasey, Orangewood Elementary School, submitted an out-of-county/state field trip request to Hoover Dam Visitor Center, Boulder City, NV, and Sky Y Camp (YMCA), Prescott, AZ, October 26-29, 2010, for 6th grade students at a cost of \$19,310.00.

Ms. Graziano asked how many 6th grade students were at Orangewood Elementary School. Mr. Vasey responded there were approximately 105 students. Ms. Graziano was pleased that all of the 6th grade students were able to participate in this field trip.

Ms. Graziano made a motion to approve the out-of-county/state field trip for John Vasey, Orangewood Elementary School, to Hoover Dam Visitor Center, Boulder City, NV, and Sky Y Camp (YMCA), Prescott, AZ, October 26-29, 2010, for 6th grade students at a cost of \$19,310.00. The motion was seconded by Mr. Adams. The motion carried.

- *E. Acceptance of the Arizona Republic and Media In Education Grant in the Amount of \$3,940.00, the Raymond Foundation Grant in the Amount of \$7,000.00, the Salt River Project (SRP) Grant in the Amount of \$350.00, the Wells Fargo Foundation Grants in the Amount of \$985.76 and the Washington Education Foundation Grant in the Amount of \$16,000.00**

UNANIMOUS

- *F. Cancellation of RFP No. 10.014, Bus Advertising Service**

UNANIMOUS

- *G. Award of Contract – Bid No. 10.006, Student Travel Agent Services to Sundance/Tzell Travel and Terra Travel**

4-1 AYE

Ms. Graziano questioned why the supporting data for this agenda item states that “all out of state travel must be booked through this contract”. She stated that some teachers prefer to book their own travel arrangements and may be able to get a lower rate. Cathy Thompson responded that occurrences had happened during out of state trips where teachers had to pay for an expense. She cited one instance where a group went to Disneyland and there was a problem with the check clearing and they were at the entrance gate for 1 ½ hours before calling Ms. Thompson for assistance. It then took Ms. Thompson another 1 ½ hours to resolve the matter. The District is trying to

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eliminate these types of occurrences, which cause frustration for teachers and students. If an incident should occur on a trip, the teacher would be able to call the travel agency for assistance. The mandatory use of these travel agencies was submitted for fairness and to be more equitable so all schools pay the same price.

Dr. Cook stated she has known teachers who objected to using the travel agency. However, once they did, they were much happier because it was easier for them.

Ms. Thompson advised that vendors used by the travel agencies must carry additional liability insurance for school trips. Ms. Thompson stated that some vendors have offered discounts depending on the size of the group.

Mrs. Lambert stated that one of the reasons for awarding a contract to travel agencies was because of procurement issues and going out for RFPs. This would streamline the process to provide more fairness for expenses.

A motion was made by Mr. Maza that the Governing Board award the contract regarding Bid No. 10.006, Student Travel Agent Services to Sundance/Tzell Travel and Terra Travel. The motion was seconded by Mr. Jahneke. The motion carried 4-1 Aye.

- *H. Award of Contract – Bid No. 10.009, Bus/Vehicle Parts, Lubricants/Fluids, Radiator Repair and Repair Services** **UNANIMOUS**
- *I. Award of Contract – Bid No. 10.019, Paint and Related Products/Services** **UNANIMOUS**
- *J. Award of Contract – Bid No. 10.021, Vehicle Glass Replacement** **UNANIMOUS**
- *K. Award of Contract – RFP No. 10.022, IBN Facilitator, to Susan K. Sparks in an Amount Not to Exceed \$17,000.00** **UNANIMOUS**
- *L. Award of Contract – Bid No. 10.023, Art Supplies, 18 Vendors as Presented** **UNANIMOUS**
- *M. Issue RFP No. 10.028 for Curriculum Audit Services** **UNANIMOUS**

Ms. Graziano asked if this audit service was going to be only for the reading program. She also asked if this service had been utilized before and if it would be extended to other programs. Ms. Janet Sullivan responded that at this time, the service will audit the implementation of the District's reading program, the alignment between the written/intended curriculums, the curriculum currently being taught and testing the current curriculum. Dr. Cook advised that this is the first time to propose using curriculum audit services. When ARRA money became available for this purpose, the District decided it was an opportunity to conduct a program evaluation starting with the reading program and possibly the math program at a later date.

A motion was made by Ms. Graziano that the Governing Board approve the issuance of RFP No. 10.028 for Curriculum Audit Services. The motion was seconded by Mr. Maza. The motion carried.
- *N. Utilize Cooperative Purchase Agreements with the State Procurement Office (SPO)** **UNANIMOUS**
- *O. Annual Intergovernmental Cooperative Purchase Agreements with the State Procurement Office (SPO) and Mohave Educational Services (MESC)** **UNANIMOUS**
- *P. Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium of Schools (GPPCS), Strategic Alliance for Volume Expenditures (SAVE) and The Cooperative Purchasing Network (TCPN)** **UNANIMOUS**

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- *Q. Extension and Renewal of Annual Contracts for Specified Goods and Services** UNANIMOUS
- *R. Renewal of Letter of Understanding with Operation Quality Time (QT), Inc. to Provide Grant Funds for After-School and Non-School Time Programs** UNANIMOUS
- *S. Amendment/Continuation for Maricopa County Tobacco Use Prevention Program Contract for Fiscal Year 2010-2011** UNANIMOUS
- Ms. Graziano questioned how the \$48,000.00 budget would be utilized by the 24 participating schools. Dr. Lyn Bailey responded that \$24,000.00 will be used as stipends for the school site coordinators and the remaining \$24,000.00 will be used for curriculum materials and guest speakers for the schools' tobacco use prevention program.
- A motion was made by Ms. Graziano that the Governing Board approve the Maricopa County Tobacco Use Prevention Program Contract Amendment for Fiscal Year 2010-2011 and authorize the Superintendent to execute the necessary documents on behalf of the District. The motion was seconded by Mr. Adams. The motion carried.
- *T. Agreement with *Interlingua* to Provide Spanish Classes to MAP Center Students at Sahuaro Elementary School** UNANIMOUS
- *U. Agreement with Public Consulting Group, Inc. (PCG)** UNANIMOUS
- *V. Memoranda of Understanding with Communities in Schools Arizona on Behalf of Royal Palm Middle School, Sunnyslope School, Mountain View School, Shaw Butte School, Maryland School and Desert View School** UNANIMOUS
- Ms. Graziano asked if volunteers were fingerprinted and who is responsible for the service. Dr. Cook responded that all volunteers from agencies must have a fingerprint clearance card.
- A motion was made by Ms. Graziano that the Governing Board approve the Memoranda of Understanding with Communities in Schools Arizona on behalf of Royal Palm Middle School, Sunnyslope School, Mountain View School, Shaw Butte School, Maryland School and Desert View School and authorize the WESD Officials named in the respective MOUs to execute the memoranda on behalf of the District. The motion was seconded by Mr. Maza. The motion carried.
- *W. Memorandum of Understanding with Valle del Sol – Family Service Center** UNANIMOUS
- Ms. Graziano asked if volunteers were fingerprinted and who is responsible for the service. Dr. Cook responded that all volunteers from agencies must have a fingerprint clearance card.
- A motion was made by Mr. Graziano that the Governing Board approve the Memorandum of Understanding with Valle Del Sol and authorize the Superintendent to execute the necessary documents. The motion was seconded by Mr. Maza. The motion carried.

XI. ACTION / DISCUSSION ITEMS

- A. 2009-2010 Revised Expenditure Budget #3** UNANIMOUS
- Dr. Cook asked the Board to approve the Revised Expenditure Budget because the District has additional capacity as a result of a Certificate of Educational Convenience (CEC) and introduced Ms. Cathy Thompson to provide further details. Ms. Thompson advised the Board that this revision is for the 2009-2010 Budget because the Arizona Department of Education (ADE) calculated the CEC in late summer which was too late

for the revision in May. Therefore, ADE has opened a window in which our District can revise its 2009-2010 Expenditure Budget to reflect the additional capacity of \$23,247.00.

A motion was made by Mr. Adams that the Governing Board approve the 2009-2010 Revised Expenditure Budget #3 to include additional CEC capacity in the amount of \$23,247.00 as requested by the Arizona Department of Education for a total of \$116,705.00. The motion was seconded by Mr. Maza. The motion carried.

C. Head Start Program Planning Procedures

UNANIMOUS

Dr. Cook advised the Board members that, by regulation, the Governing Board must approve the Head Start Program Planning Procedures used by the Head Start Program. Mrs. Lambert, the Board's liaison to the Head Start Program, stated she appreciated the work done by the Head Start staff with our students and taking on the challenge this year of increased classrooms to serve additional pre-school children.

A motion was made by Mr. Jahneke that the Governing Board approve the Head Start Program Planning procedures for the school year 2010-2011. The motion was seconded by Mr. Maza. The motion carried.

XII. INFORMATION / DISCUSSION ITEMS

A. Regulation GCQA-R – Professional Staff Reduction in Force

Dr. Cook advised the Governing Board that on April 22, 2010, they voted to approve the Second Reading of Amended Policy GCQA – Professional Staff Reduction in Force. The IBN RIF Subcommittee met several times during the summer to develop an associated Regulation and to further review the Reduction in Force Rubric, which was incorporated into the Regulation. Dr. Cook introduced Ms. Sue Snyder who reviewed the Regulation and the results of the RIF Subcommittee meetings.

Ms. Graziano asked for a breakdown of the RIF Subcommittee members. Ms. Snyder replied that there was one person representing classified personnel and there were approximately 5-6 people from each of the following groups: principals, teachers, and District Administrators.

Ms. Graziano asked what the timeline for the appeal process was. Mr. Justin Wing, Director of Human Resources, advised that the appeal process is explained in Policy GCQA. The Policy states that after an employee has been notified of a reduction in force, the employee has five working days to submit a written appeal to his/her supervisor and the supervisor has five days to write a response. If the employee is not satisfied with the supervisor's response, the employee has five days (after receiving the supervisor's response) to submit a written appeal to the Superintendent.

Mr. Maza asked if the inclusion of this Policy will satisfy the requirements of the law. Ms. Snyder replied that it will.

Mrs. Lambert thanked the Subcommittee members for their time and efforts during the summer.

XIII. FUTURE AGENDA ITEMS

There were no future agenda items.

XIV. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Mr. Adams acknowledged the information provided at the Community Forum on August 25, especially the message, "Buy Arizona".

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Board members thanked Mr. Adams for running for the State Legislature in the recently held primary election. Although he did not win, his campaign was conducted with integrity and Board members were proud of him for running. His devotion as a Governing Board member exemplified his dedication to the District and to the community.

Dr. Cook advised that this summer, four employees had served on committees at the Department of Education to help write AIMS test items. Dr. Cook received a letter from the Department of Education thanking the following employees for their assistance: Janelle Chisholm, Karen Lee, Janell Neumann, and Anne Sterling.

XV. CALL FOR EXECUTIVE SESSION

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

UNANIMOUS

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 - Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

A motion was made by Mr. Adams to call for an Executive Session. The motion was seconded by Mr. Jahneke. The motion carried.

XVI. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

XVII. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS §38-431.03 unless pursuant to a specific statutory exception.

A. Discussion under A.R.S. §38-431.03 – A.1

- A.1 - Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

XVIII. RECONVENING OF REGULAR MEETING

XIX. ADJOURNMENT

A motion was made by Mr. Adams to adjourn the Regular Meeting at 9:18 p.m. The motion was seconded by Mr. Jahneke. The motion carried. **UNANIMOUS**

August 26, 2010

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

August 26, 2010

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: September 9, 2010 Information
 1st Reading

AGENDA ITEM: *Approval/Ratification of Vouchers

INITIATED BY: Cathy Thompson, Director of Business Services SUBMITTED BY: Debra Karns, Accounting Manager

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DK and A.R.S. §15-321

SUPPORTING DATA

Funding Source: Various
 Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY 09/10 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

| | |
|----------------|--------------------------|
| 08/12/10 | 27,506.90 |
| 08/19/10 | <u>113,311.55</u> |
| Totals: | <u>140,818.45</u> |

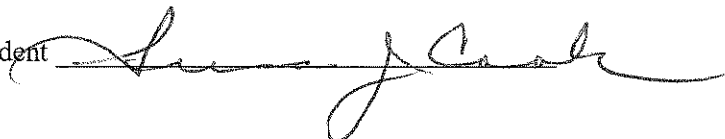
APPROVE/RATIFY FY10/11 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

| | |
|----------------|--------------------------|
| 08/10/10 | <u>622,229.28</u> |
| Totals: | <u>622,229.28</u> |

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams | | | | | |
| Graziano | | | | | |
| Jahneke | | | | | |
| Lambert | | | | | |
| Maza | | | | | |

Agenda Item *II.A.

APPROVE/RATIFY FY 10/11 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

| | |
|----------------|----------------------------|
| 08/11/10 | 3,724,422.65 |
| 08/13/10 | 121,725.56 |
| 08/18/10 | 1,890,134.74 |
| 08/20/10 | 16,552.40 |
| Totals: | <u>5,752,835.35</u> |

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: September 9, 2010 Information
AGENDA ITEM: *Personnel Items 1st Reading

INITIATED BY: Justin Wing, Director of Human Resources
SUBMITTED BY: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams | | | | | |
| Graziano | | | | | |
| Jahneke | | | | | |
| Lambert | | | | | |
| Maza | | | | | |

Agenda Item *II.B.

PERSONNEL ACTION RECOMMENDED**September 9, 2010****I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE****A. ADMINISTRATIVE**

| LAST NAME | FIRST | POSITION | LOCATION | ACTION | YEARS OF SERVICE | EFFECTIVE DATE |
|-----------|-------|----------|----------|--------|------------------|----------------|
|-----------|-------|----------|----------|--------|------------------|----------------|

B. CERTIFIED

| LAST NAME | FIRST | POSITION | LOCATION | ACTION | YEARS OF SERVICE | EFFECTIVE DATE |
|-----------|--------|-------------------|---------------|-------------|------------------|----------------|
| Burns | Amy | Teacher-3rd Grade | Maryland | Resignation | 3 | 9/3/2010 |
| Diederich | Sharon | Teacher-2nd Grade | John Jacobs | Retirement | 9 | 9/10/2010 |
| Wagner | Diane | Teacher | Mountain View | Retirement | 18 | 5/26/2011 |

C. FULL-TIME CLASSIFIED

| LAST NAME | FIRST | POSITION | LOCATION | ACTION | YEARS OF SERVICE | EFFECTIVE DATE |
|-------------|----------|-------------------|------------------|-------------|------------------|----------------|
| Bobian | Dmitri | Custodian | Roadrunner | Termination | 3 mo. | 8/11/2010 |
| Daemmer | Jennifer | Health Technician | Shaw Butte | Resignation | 2 | 9/10/2010 |
| Finn | Tracy | Custodian | Sunburst | Resignation | 5 | 9/3/2010 |
| Grigg | Lawrence | Custodian | Desert Foothills | Resignation | 3 days | 8/12/2010 |
| Lewis Maxon | Phyllis | Social Worker | Desert Foothills | Resignation | 3 | 8/27/2010 |
| Sherman | Robert | Bus Assistant | Transportation | Resignation | 5 | 8/13/2010 |

D. PART-TIME CLASSIFIED

| LAST NAME | FIRST | POSITION | LOCATION | ACTION | YEARS OF SERVICE | EFFECTIVE DATE |
|-------------|-----------|-----------------------|----------------|-------------|------------------|----------------|
| Burrell | Dawn | Paraprofessional | Mountain View | Resignation | 3 | 9/3/2010 |
| Correa | Henry | Bus Assistant | Transportation | Resignation | 5 | 8/17/2010 |
| Diaz | Maylin | Food Service Helper | Mountain View | Resignation | 2 | 5/25/2010 |
| Donaldson | David | Kidspace Assistant | Orangewood | Resignation | 2 | 5/25/2010 |
| Figueroa | Matilde | Food Service Helper | Orangewood | Resignation | 3 | 5/25/2010 |
| Hall | Pamela | Kidspace Assistant | Lakeview | Resignation | 5 | 5/25/2010 |
| Knight | Emily | Food Service Helper | Orangewood | Resignation | 3 days | 8/12/2010 |
| Lerma | Blanca | Crossing Guard | Sunnyslope | Resignation | 2 | 8/17/2010 |
| Manchukonda | Neelima | Paraprofessional | Shaw Butte | Resignation | 3 | 5/25/2010 |
| Martinez | Alicia | Food Service Clerk | Ocotillo | Resignation | 1 | 5/25/2010 |
| Morgan | Mallory | Special Ed. Assistant | John Jacobs | Resignation | 1 | 9/1/2010 |
| Osbon | Adrian | Special Ed. Assistant | Sweetwater | Resignation | 2 | 8/27/2010 |
| Price | Nathan | Kidspace Assistant | Sunset | Resignation | 2 | 8/25/2010 |
| Ridley | Charmaine | Bus Driver | Transportation | Resignation | 4.5 | 8/12/2010 |
| Roth | Paulette | Paraprofessional | Shaw Butte | Resignation | 2 | 5/25/2010 |
| Santellano | Jennifer | Paraprofessional | Mountain View | Resignation | 3 wks. | 5/25/2010 |
| Swalley | Amy | Crossing Guard | Richard Miller | Resignation | 1 | 8/27/2010 |
| Tartaglia | Casey | Kidspace Assistant | Moon Mountain | Resignation | 4 | 5/25/2010 |
| Valadez | Robert | Food Service Floater | Food Services | Resignation | 1.5 | 8/13/2010 |
| Williams | Mary | Paraprofessional | Shaw Butte | Resignation | 2 | 8/17/2010 |

PERSONNEL ACTION RECOMMENDED**September 9, 2010****II. EMPLOYMENT****A. ADMINISTRATIVE**

| LAST NAME | FIRST | POSITION | (E)XISTING OR (N)EW | LOCATION |
|-----------|-------|----------|------------------------|----------|
|-----------|-------|----------|------------------------|----------|

B. CERTIFIED

| LAST NAME | FIRST | POSITION | (E)XISTING OR (N)EW | LOCATION |
|-----------|----------|---------------------------|------------------------|---------------|
| Adams | Astrid | Teacher-Art | E | Manzanita |
| Greenwald | Kevin | Teacher-PE | E | Roadrunner |
| LeBrun | Nicole | Teacher-Language Arts | E | Mountain View |
| Schmitz | Courtney | Teacher-Special Education | E | John Jacobs |

C. FULL-TIME CLASSIFIED

| LAST NAME | FIRST | POSITION | (E)XISTING OR (N)EW | LOCATION |
|-----------|-----------|--------------------------|------------------------|------------------|
| Badine | Steven | Detention Monitor | E | Mountain Sky |
| Bagby | Devin | NBA Assistant | E | Cholla |
| Bobieo | Catalina | Food Service Unit Leader | E | Desert View |
| Hernandez | Catherina | Detention Monitor | E | Mountain View |
| Hoke | Stephen | Custodian-Night | E | Desert Foothills |
| Loaisiga | Lilian | Paraprofessional | E | Maryland |
| Lynch | Jay | NBA Assistant | E | Cholla |

D. PART-TIME CLASSIFIED

| LAST NAME | FIRST | POSITION | (E)XISTING OR (N)EW | LOCATION |
|-----------|-----------|-------------------------|------------------------|------------------|
| Contreras | Anna | Monitor | E | Mountain View |
| Engel | Linda | Instructional Assistant | E | John Jacobs |
| Fair | Elizabeth | Special Ed. Assistant | E | Lookout Mountain |
| Ginn | Olivia | Personal Care Provider | E | Desert View |
| Gomez | Albert | Crossing Guard | E | Sunburst |
| Gomez | Kristina | Personal Care Provider | E | Orangewood |
| Hertzog | Bruce | Bus Driver | E | Transportation |
| Hertzog | Dorothy | Bus Assistant | E | Transportation |
| Hulbert | Jenna | Kidspace Assistant | E | Orangewood |
| Johnson | Ofelia | Food Service Helper | E | Cactus Wren |
| Kardas | Naida | Paraprofessional | E | Shaw Butte |
| Newcomb | Edward | Crossing Guard | E | Sunnyslope |
| Nikolaus | Timothy | Crossing Guard | E | John Jacobs |
| Otto | Gregory | Bus Driver | E | Transportation |
| Pfeiffer | Julianne | Special Ed. Assistant | E | Sweetwater |
| Reid | Anetra | Instructional Assistant | E | John Jacobs |
| Saucedo | Juan | Bus Driver | E | Transportation |
| Smith | Emily | Paraprofessional | E | Washington |
| Sosa | Brittany | Paraprofessional | E | Washington |
| Wilson | Charity | Food Service Helper | E | Mountain View |
| Yamanaka | Christine | Paraprofessional | E | Alta Vista |
| Zwar | Shirley | Paraprofessional | E | Sahuaro |

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: September 9, 2010 Information
AGENDA ITEM: *Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 1st Reading
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

SUPPORTING DATA

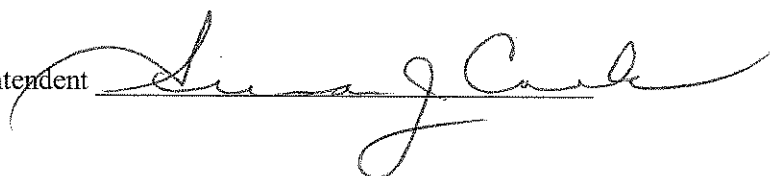
Funding Source: Donations
Budgeted: N/A

1. Blue Cross/Blue Shield of Arizona donated a check in the amount of \$500.00 (in appreciation for participation and student surveys in the "Walk On Program") for the benefit of students at Orangewood School.
2. Kathleen L. Hetrick donated SmartBoard lessons for grades 3-5 and 50 SmartBoard graphic organizers for grades 2-5 with an approximate value of \$37.94 for the benefit of students at Richard E. Miller Elementary School.
3. Richard E. Miller Parent Teacher Organization donated a check in the amount of \$2,500.00 to the library to purchase books for the benefit of students at Richard E. Miller Elementary School.
4. The Phoenix Zoo donated scholarships with a value of \$2,072.00 to Acacia Elementary School for 36 students and chaperones to attend Night Camp.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams | | | | | |
| Graziano | | | | | |
| Jahneke | | | | | |
| Lambert | | | | | |
| Maza | | | | | |

Agenda Item *II.C.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: September 9, 2010 Information
AGENDA ITEM: *Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational Services Cooperative (MESC) and Greater Phoenix Purchasing Consortium of Schools (GPPCS) 1st Reading

INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: A.R.S. §15-342; A.R.S. 11-952 A.A.C. R7-2-1191- R7-2-1195

SUPPORTING DATA

Funding Source: M&O and Soft Capital
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.

Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the renewal of the Intergovernmental Cooperative Purchase Agreements and contract purchases with the Mohave Educational Services Cooperative (MESC) and Greater Phoenix Purchasing Consortium of Schools (GPPCS).

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams | | | | | |
| Graziano | | | | | |
| Jahneke | | | | | |
| Lambert | | | | | |
| Maza | | | | | |

Agenda Item *II.D.

MOHAVE EDUCATIONAL SERVICES COOPERATIVE CONTRACTS

2010 - 2011 proposed M&O budget capacity - \$9,476,108.42, other funding sources are determined

| | |
|-----------------------------------|--|
| Vendor(s): | ABDO Publishing Barnes & Noble Bearport Publishing Bellwether Media Bound to Stay Bound Books Brodart Co. Capstone Publishers Changing Hands Bookstore Children's Plus Country Reports Crabtree Publishing Co. Davidson Titles Delaney Educational Enterprises Ebsco Information Services Enslow Publishers Everbind Books Follett Educational Services Gardner's Book Service Gareth Stevens Classroom Gareth Steven Publishing Garrett Book Company Gumdrop Books Heinemann Raintree Infobase Publishing Junior Library Guild Lakeshore Company Lerner Publishing M.E. Sharpe, Inc. Mackin Educational Resources Marshall Cavendish Mason Crest Publishers Mrs. Nelson's Library Services NBC Universal Oliver and Andys Books Pegasus Press Perfection Learning Perma-Bound Books Phoenix Book Company Rainbow Book Company Rosen Classroom Rosen Publishing Salem Press Scholastic Book Fairs Scholastic, Inc. Scholastic Library Publishing The Book Farm The Booksource Windmill Books Wizdominc W.T. Cox Subscriptions |
| Contract Commodity: | Library Books |
| Description of Purchase: | Purchase of library books |
| Estimated 2010-2011 Expenditures: | To be used on an as-needed basis. |
| Department/School Funding: | Individual Schools/Capital |
| 2009-2010 Expenditure: | \$406,775.63 |

GPPCS CONTRACTS

2010 - 2011 proposed M&O budget capacity - \$9,476,108.42, other funding sources are determined as students register

| | |
|-----------------------------------|---------------------------------------|
| Contract Title: | Laminator, Purchase and Maintenance |
| Vendor(s): | ACCO Brands USA (GBC) |
| Contract Issuer: | Contract issued through Mesa #11-34MB |
| Estimated 2010-2011 Expenditures: | To be used on an as-needed basis. |
| Department/School Funding: | Individual Schools/Departments. M&O |
| 2009-2010 Expenditure: | \$10,066.44 |

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: September 9, 2010 Information
AGENDA ITEM: *Extension and Renewal of Annual Contracts for Specified Goods and Services 1st Reading
INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DJE and ARS 15-213

SUPPORTING DATA

Funding Source: M&O, Tax Credit,
Auxiliary
Budgeted: Yes

Presented is a list of contracts which have been previously awarded by the Governing Board. These contracts will soon be expiring. Since performance under these contracts has been satisfactory, extension of the presented contracts is recommended. No school or department can spend more than is budgeted without prior approval from the Finance Department.

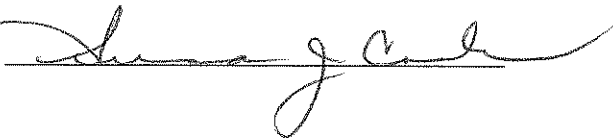
The estimated requirements cover the period of the contracts and are reasonable and continuing. A multi-term contract encourages effective competition and promotes economies in school district procurement.

The 2010-2011 proposed budget capacity is provided on the presented list.

Copies of the contracts are available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the annual contract extensions and renewals for specified goods and services as presented.

Superintendent 

| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams | | | | | |
| Graziano | | | | | |
| Jahneke | | | | | |
| Lambert | | | | | |
| Maza | | | | | |

Agenda Item *I.E.

2010-2011 proposed budget capacity for Human Resources is \$142,318.15

| | |
|----------------------------------|-----------------------------------|
| Contract Title: | 07.004, Drug Testing |
| Vendor(s): | Quest Diagnostics |
| Board Approval | September 27, 2007 |
| Proposed Extention | Third |
| Renewal Options Remaining: | One |
| Proposed 2010-2011 Expenditures: | To be used on an as-needed basis. |
| Expended 2009-2010: | \$20,479.15 |

Budget for these funding sources is determined as monies are deposited.

| | |
|----------------------------------|-----------------------------------|
| Contract Title: | 08.011, Sport Officials |
| Vendor(s): | Arizona Officiating Association |
| Board Approval | June 12, 2008 |
| Proposed Extention | Second |
| Renewal Options Remaining: | Two |
| Proposed 2010-2011 Expenditures: | To be used on an as-needed basis. |
| Expended 2009-2010: | \$26,797.50 |

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: September 9, 2010 Information
AGENDA ITEM: *Affiliation Agreement to Provide Meals to ACCEL School 1st Reading
INITIATED BY: Connie Parmenter, Director of Nutrition Services
SUBMITTED BY: Connie Parmenter, Director of Nutrition Services
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Federal Reimbursement/ACCEL
Budgeted: Yes

The purpose of the Agreement is to enable the Washington Elementary School District to provide meal service to ACCEL School, which is located at 10251 N. 35th Avenue. The District has provided meal service to ACCEL School (previously LATCH) for 30 years. If approved, meals will be prepared and transported from the Abraham Lincoln School kitchen.

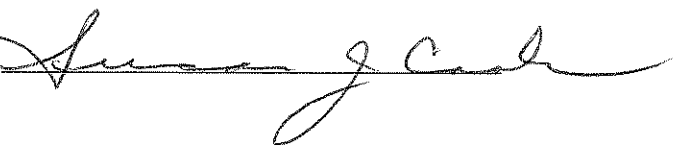
The Washington School Nutrition Services Department will provide the annual family meal applications for the ACCEL students that, when completed, will be processed by the Nutrition Services Department.

All costs associated with the service will be supported by Federal Reimbursement and fees paid by ACCEL to the Washington Elementary School District.

The Agreement has been reviewed by District Legal Counsel.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the 2010-2011. Affiliation Agreement with ACCEL School and Washington Elementary School District No. 6 Nutrition Services Department to provide meals to ACCEL School and authorize the Superintendent to execute the Agreement on behalf of the District.

Superintendent. 

| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams | | | | | |
| Graziano | | | | | |
| Jahneke | | | | | |
| Lambert | | | | | |
| Maza | | | | | |

Agenda Item *II.F.

**AGREEMENT TO PROVIDE SCHOOL MEALS
2010/2011 SCHOOL YEAR**

Washington Elementary School District No. 6 (WESD) and ACCEL School (ACCEL) hereby enter into the following agreement:

A. TITLE OF AGREEMENT:

School Meal Program

B. PURPOSE OF AGREEMENT:

To enable the Washington Elementary School District to provide meal service to ACCEL students. This program is to be made available daily according to the WESD calendar and is to be supported by Federal Reimbursement on eligible meals and fees paid by the students of ACCEL to the Washington Elementary School District.

C. DURATION OF AGREEMENT:

This agreement shall be in effect from July 1, 2010 through June 30, 2011, unless earlier terminated as hereafter provided.

D. CONDITIONS OF AGREEMENT:

1. Washington Elementary School District shall provide meals to ACCEL for ACCEL students under the established procedures of the Washington Elementary School District.
2. If requested by Washington Elementary School District, a pre-lunch count must be provided to the Nutrition Service manager 24 hours of the scheduled delivery time.
3. Lunches will be delivered to ACCEL by Washington Elementary School District.
4. Non-Price meal applications will be provided to families of ACCEL students by the Washington Elementary School District. These applications will be received and processed by the Washington Elementary School District.
5. Record keeping for the Federal Reimbursement Program will be the responsibility of the Washington Elementary School District. This will include the verification process and edit checks.

6. Washington Elementary School District will assume responsibility for any over-claims for Federal Reimbursement and is ultimately responsible for meal counts and claiming accountability.
7. Food Service equipment provided by the Washington Elementary School District will remain the property of the Washington Elementary School District.
8. It is understood that:
 - a. On days when Washington Elementary School District schools are closed, meals will not be provided.
 - b. Meal prices will be established by the Washington Elementary School District. The cost of a paid breakfast for an elementary student is \$0.80, and reduced breakfast is \$0.30. The cost of a paid lunch for an elementary student is \$1.50, reduced lunch is \$0.40 and the cost for each breakfast and lunch container is \$0.30.
9. Washington Elementary School District is responsible for delivering meals within the hours and on the days designated. Washington Elementary School District shall make deliveries to the main campus at 10:00 – 10:15 a.m. M-F and to the Learning Center at 10:30 – 10:45 a.m. M-F.
10. It is understood that:
 - a. Washington Elementary School District assures that each meal provided to the ACCEL meets the minimum nutritional standard requirements.
 - b. ACCEL assures that all students, that are counted, have received a complete reimbursable meal as defined by USDA.
11. ACCEL will pay WESD by the 28th day of each month the full amount as presented on the monthly itemized invoice. ACCEL shall notify WESD within 48 hours of receipt of any discrepancy in the invoice. WESD may terminate this agreement in the event ACCEL fails to pay any amounts due within ten (10) business days of receipt by ACCEL of written notice from WESD that such payments are overdue.
12. Washington Elementary School District will include ACCEL in its applications with the Arizona Department of Education.

E. PROVISIONS FOR TERMINATING AGREEMENT:

Either party may terminate this agreement by providing written notice of the intent to terminate 30 working days in advance of the termination date.

F. CERTIFICATION OF CONTRACTING AGENCIES:

ACCEL
10251 N. 35th Avenue
Phoenix, Arizona 85051

Washington Elementary School District
4650 W. Sweetwater Avenue
Glendale, Arizona 85304-1505

ACCEL

Washington Elementary School District

By: _____

Its: _____

Date: _____

By: _____

Its: Superintendent

Date: _____

Principal

Date: _____

Director of Nutrition Services

Date: _____

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: September 9, 2010 Information
AGENDA ITEM: *2010-2011 Qualified Evaluators 1st Reading

INITIATED BY: Justin Wing, Director of Human Resources
SUBMITTED BY: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: A.R.S. 15-537

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

Arizona Revised Statute Section 15-537, Section D, requires the Governing Board to “designate persons who are qualified to evaluate teachers to serve as evaluators for the District’s teacher performance evaluation system”. The District personnel listed on the following page have received training on the District’s evaluation procedures and requirements of Arizona State Law. Training occurred for the qualified evaluators on August 19, 2010 and was conducted by Justin Wing.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the designation of the 2010-2011 qualified evaluators for the teacher performance evaluation system as listed.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams | | | | | |
| Graziano | | | | | |
| Jahneke | | | | | |
| Lambert | | | | | |
| Maza | | | | | |

Agenda Item *II.G.

PRINCIPALS

ANDERSON, DAVID
ARONOWITZ, CARLA
ASHBRIDGE, KAYLENE
CASE-FAULKNER, BRENDA
CHARLSON, ANDREE
CHRISTENSEN, MICHAEL
FARMER, MARIA
FOUNTAIN, TIMOTHY
GARITSON, PHILLIP
GUPTON, NICHOLAS
HALEY-MAYOLE, TARA
HALL, JAMES
HELLER, TRICIA
HERMAN, LUANNE
HOLLINGSWORTH, CHRISTINE
HOOVER, LEONARD
KEMERY, CARMEN
MACARTHUR, PATRICIA
MASON, PERRY
MAYNARD, TRACY
MCNEIL, DAVID
MENAUGH, KAREN
NOOT, RHONDA
O'TOOLE, PAUL
PALMER, MARY LOU
PATERSON, BETTY
RITZ, LORI
ROBERTS, ANN
RUSSELL, ADELE
SCHOFIELD, KEN
TEJADA, JAIME
TREVILLION, MICHAEL

ASSISTANT PRINCIPALS

BARRETT, AUDREY
BONNETTE, SHANNON
BROWN, SUSAN
CARNEY, SEAN
ISHERWOOD, CANDACE
LILES, PHILIP
MCCORMICK, CATHIE
NEWMAN, BARBARA
VAN AMBURG, MARIA
WOODWARD, TIMOTHY

STAFF

ALTERSITZ, JANET
BAILEY, LINDA
CANNON, MICHAEL
CARTER, CRAIG
CHISHOLM, JANELLE
COOK, SUSAN
DAVIDS, FRANCINE
DYKE, SANDRA
HENDERSON-BLACK, KEISHA
HERBST-TRESTRAIL, KARLA
MCKEEVER, LINDA
MCWHORTER, NATALIE
PATTERSON, CAROL
POST, BARBARA
REDMOND, ELIZABETH
SCHAUER, SHERYL
SHUMWAY, DALE
SULLIVAN, JANET
SWARTZBAUGH, PHILIP
WESTHOFF, MAGGIE
WING, JUSTIN

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: September 9, 2010 Information
1st Reading

AGENDA ITEM: *Acceptance of the Target Grant in the Amount of \$2,000.00, the Wells Fargo Grant in the Amount of \$500.00 and the City of Phoenix Neighborhood Block Watch Grants in the Amount of \$38,884.00

INITIATED BY: Dr. Steve Murosky, Director of Academic Support Programs
 SUBMITTED BY: Dr. Steve Murosky, Director of Academic Support Programs

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

SUPPORTING DATA

Funding Source: Grants
 Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grants have been received in support of Washington Elementary School District students, parents, and staff.

| Funder | Location | Amount | Purpose |
|--|------------------------------|------------|---|
| Target | Palo Verde Middle School (N) | \$2,000.00 | Art supplies |
| Wells Fargo | Washington Elementary (N) | \$500.00 | Leveled books |
| City of Phoenix Neighborhood Block Watch | Maryland School (N) | \$9,910.00 | Community Improvement/ Crime Prevention |
| City of Phoenix Neighborhood Block Watch | Moon Mountain Elementary (N) | \$9,489.00 | Community Improvement/ Crime Prevention |
| City of Phoenix Neighborhood Block Watch | Orangewood School (N) | \$9,700.00 | Community Improvement/ Crime Prevention |
| City of Phoenix Neighborhood Block Watch | Palo Verde Middle School (N) | \$9,785.00 | Community Improvement/ Crime Prevention |

(N) New (N)* New application for an existing grant (R) Renewal

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the acceptance of Target Grant in the amount of \$2,000.00, the Wells Fargo grant in the amount of \$500.00 and the City of Phoenix Neighborhood Block Watch grants in the amount of \$38,884.00.

Superintendent 

| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams | | | | | |
| Graziano | | | | | |
| Jahneke | | | | | |
| Lambert | | | | | |
| Maza | | | | | |

Agenda Item *II.H.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: September 9, 2010
AGENDA ITEM: Adoption of the Mathematics Program Guide
INITIATED BY: Natalie McWhorter, Director of Curriculum
SUBMITTED BY: Natalie McWhorter, Director of Curriculum
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

It has been the practice in the Washington Elementary School District (WESD) to develop a curriculum guide in a given content area during a school year, use the guide for one year while obtaining input from teachers, revise as necessary, and present the guide for adoption the following year.

The newly revised WESD Mathematics Program Guide was introduced to WESD teachers in August 2009. Professional development on the new curriculum was provided throughout the 2009-2010 school year during Professional Learning Community Wednesdays. Teachers provided input regarding the curriculum and enhancements were made this summer to provide additional resources for teachers. The curriculum components include grouping and sequencing of performance objectives, pacing recommendations by quarter, instructional resources (including adopted textbook, resource books, and websites), explanations, strategies and models, and key vocabulary.

The revised Mathematics Standards and Program Guide is provided for Governing Board members.

SUMMARY AND RECOMMENDATION

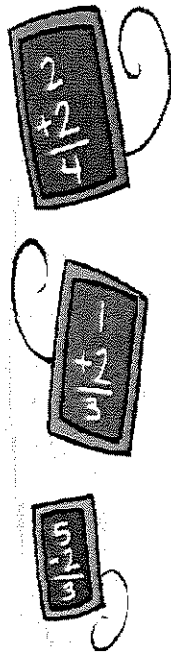
It is recommended that the Governing Board adopt the Mathematics Program Guide.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams | | | | | |
| Graziano | | | | | |
| Jahneke | | | | | |
| Lambert | | | | | |
| Maza | | | | | |

Agenda Item III.A.



Mathematics Program Guide Adoption

September 9, 2010

Mathematics Revision Committee

- The Revision Committee met throughout the 2008-2009 school year to revise the WESD Mathematics Program Guide aligning it with the 2008 Arizona Mathematics Standards.
- There were over 25 participants to include teachers and administrators.
- A draft of the Math Program Guide was provided for the teachers along with Professional Development at the start of the 2009-2010 school year.

Suggestions and Input

- During the school year 2009-10 teachers were asked to list suggestions for the Program Guide to enhance the document.
- The Revision Committee met this past summer (2010) to review teacher input and make appropriate changes to the document.

Mathematics Program Guide Format

- Performance objectives listed by topic, to include sequencing and suggested pacing
- Instructional resources including adopted textbooks, supplemental materials and websites
- Explanations, Key Strategies and Math Models
- Key vocabulary

| Grade 3 | | | | | | | | | | | | | | | | | |
|--|--|--|----------------|-----------------|---|---|---|----|---|----|---|----|---|----|---|----|---|
| Topic: Graphing and Analyzing Data | | | | | | | | | | | | | | | | | |
| Performance Objectives <i>Students are expected to:</i> | Instructional Resources | Explanations, Key Strategies and Models | Key Vocabulary | | | | | | | | | | | | | | |
| <p>52C1 PO1 - Collect, record, organize, and display data using frequency tables, single bar graphs, or single line graphs.</p> <p>52C1 PO2 - Formulate and answer questions by interpreting and analyzing displays of data, including frequency tables, single bar graphs, or single line graphs. (Assessment practice in Chapter 13)</p> <p>52C2 PO3 - Analyze a problem situation to determine the question(s) to be answered.</p> <p>52C2 PO6 - Summarize mathematical information, explain reasoning, and draw conclusions.</p> | <p>6.1 Conduct a survey and record the results.</p> <p>6.4 Make a table to solve a problem.</p> <p>6.6 Make a bar graph to represent data.</p> <p>VOW - Vol. 1 Ch. 11 - pp. 529-530 Expanded Lesson "Using Data to Answer Our Questions"</p> <p>VOW - Vol. 1 Ch. 11 - pp. 529-530 Figures 11.6, 11.7</p> <p>"Line Plots & Line Graphs" Lessons: http://www.nes.gov/academic/ile/s/collected_learning/elementary/vow11/analyzingdata/lesson1.pdf</p> <p>"Bar Graphing" Lessons: http://www.nes.gov/academic/ile/s/collected_learning/elementary/vow11/analyzingdata/lesson2.pdf</p> | <p>Line Graphs: criteria includes a title, labels, x-axis (time increments) and y-axis (appropriate scale), and accurate data. Below is an example of data gathered and displayed in a line graph.</p> <p>Barney's Weight</p> <table border="1"> <thead> <tr> <th>Age (Years)</th> <th>Weight (Pounds)</th> </tr> </thead> <tbody> <tr><td>1</td><td>2</td></tr> <tr><td>2</td><td>10</td></tr> <tr><td>3</td><td>16</td></tr> <tr><td>4</td><td>18</td></tr> <tr><td>5</td><td>18</td></tr> <tr><td>6</td><td>20</td></tr> </tbody> </table> <p>Example: Barney the dog just turned six years old. His owner has been tracking his weight since he was one year old. Use the data in the table to create a line graph showing Barney's weight through the years. Remember to include all the criteria of a line graph and use an appropriate scale.</p> | Age (Years) | Weight (Pounds) | 1 | 2 | 2 | 10 | 3 | 16 | 4 | 18 | 5 | 18 | 6 | 20 | <p>data survey scale</p> <p>Review: talk marks frequency table single bar graph</p> |
| Age (Years) | Weight (Pounds) | | | | | | | | | | | | | | | | |
| 1 | 2 | | | | | | | | | | | | | | | | |
| 2 | 10 | | | | | | | | | | | | | | | | |
| 3 | 16 | | | | | | | | | | | | | | | | |
| 4 | 18 | | | | | | | | | | | | | | | | |
| 5 | 18 | | | | | | | | | | | | | | | | |
| 6 | 20 | | | | | | | | | | | | | | | | |
| Continued | | | | | | | | | | | | | | | | | |

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading

DATE: September 9, 2010

AGENDA ITEM: Governing Board Involvement in the Federal Relations Network (FRN)

INITIATED BY: Tee Lambert, Governing Board President SUBMITTED BY: Tee Lambert, Governing Board President

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BIBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

The National School Boards Association's (NSBA) Federal Relations Network (FRN) involves local school board members from every congressional district in the country who are committed to grassroots advocacy for public education. The ultimate goal of the FRN advocacy is to make public education a top priority of the federal government.

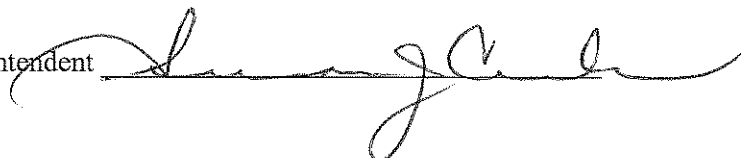
FRN members are appointed by their state associations to attend the FRN Conference and remain in contact with their members of Congress throughout the year to discuss NSBA's and their state association's positions on key education issues.

The 38th Annual FRN Conference will be held February 6-8, 2011 in Washington, D.C. Governing Board President Tee Lambert has been invited to participate for the upcoming year. Mrs. Lambert is seeking input from the Governing Board regarding the efficacy of the Washington Elementary School District Governing Board's participation in FRN. Depending on the direction from the Board, the travel request may be brought to the Governing Board for action as soon as registration materials are available, pursuant to Board Policy BIBA (attached).

SUMMARY AND RECOMMENDATION

Action will be at the discretion of the Governing Board.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams | | | | | |
| Graziano | | | | | |
| Jahneke | | | | | |
| Lambert | | | | | |
| Maza | | | | | |

Agenda Item III.B.



"Quality leadership and advocacy for children in public schools."
August 27, 2010

**OFFICERS
AND
DIRECTORS**

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Debbie King
Vail Unified

PRESIDENT ELECT
Dee Navarro
Prescott Unified

SECRETARY
Debra Scott
Sierra Vista Unified

TREASURER
Lamar Johnson
Casa Grande Elementary

IMMEDIATE PAST PRESIDENT
Robert Rice
Chandler Unified

APACHE COUNTY
Rose Martinez

COCHISE COUNTY
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COCONINO COUNTY
Charles Wahler

GILA COUNTY
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Karen McClelland

YUMA COUNTY
Maureen Irr

**CHAIR, HISPANIC/NATIVE
AMERICAN INDIAN CAUCUS**
David Esquivel

EXECUTIVE DIRECTOR
Panfilo H. Contreras

TEE LAMBERT, WASHINGTON ESD

DEAR TEE:

It is my pleasure to inform you that your dedicated service and support of public education on behalf of Arizona's school children has been recognized and you have been re-appointed this year as an official ASBA delegate to the National School Boards Association's 38th Annual Federal Relations Network Conference (FRN) Feb. 6-8, 2011, in Washington, D.C.

ASBA and the local school districts need representation in your Congressional District! ASBA will set up the appointment for your team to meet with your Congressman. As an official Delegate, ASBA will pay your conference registration fee and anticipates that your District's governing board will recognize the importance of your participation and pay your other expenses, estimated at \$2,000. You may also apply for the Barbara Robey FRN Scholarship (information enclosed) to assist with your travel costs.

The Federal Relations Network has been the backbone of NSBA's lobbying efforts on Capitol Hill for the last 30 years. The impact locally elected governing board members have on their congressmen-who serve part of the same constituency-is incalculable. **FRN members work throughout the year** by calling, faxing, emailing, writing and visiting, to develop strong relationships with federal legislators. NSBA's Office of Advocacy through Action Updates will keep you apprised of current and proposed federal legislation and regulations affecting education which will enable you to stand on the front line telling your members of Congress what will or will not work in local districts. NSBA asks you respond to "Calls to Action" that are sent out periodically. In addition, *there will be a breakout session as part of the ASBA Annual Conference, Thursday, December 16, from 3:15 – 4:15 p.m., at the Biltmore Conference Center in Phoenix.* The room will be listed in your conference brochure. Please be present at this important information and coordination meeting.

As part of your preparation for the actual FRN Conference in Washington, we ask that you make the following commitments:

- to attend ALL educational briefing sessions held by NSBA and ASBA at the FRN Conference, including the Sunday evening briefing/info session; Tuesday morning breakfast meeting prior to your "Day on the Hill" and the Tuesday evening Congressional reception.
- to attend all required "Day on the Hill" meetings held on Tuesday, February 6, 2011.
- as your participation as a FRN delegate is a year-long obligation, to monitor and respond accordingly to all NSBA/ASBA calls-to-action and updates bringing in as many other advocates as possible to increase the impact of the calls-to-action.
- to participate in any in-district meetings or town halls that might be held during your period of service.

ARIZONA SCHOOL BOARDS ASSOCIATION
2100 North Central Avenue, Suite 200, Phoenix, Arizona 85004 • 602.254.1100 • FAX 602.254.1177

TEE LAMBERT
FRN RE-APPOINTMENT LETTER
PAGE TWO

The FRN registration pamphlet will not be ready until later this month. The pamphlets come directly to ASBA and will be sent out to the Delegates as soon as they are received. ***ASBA will pay the registration fee and your Board Secretary need only indicate in the registration space that ASBA will be remitting payment.***

**Your response-either yes or no-to accept this re-appointment is needed
by Friday, September 10, 2010!**

Please contact either Panfilo H. Contreras, 602.254.1100, toll free 800.238.4701 (e-mail, pcontreras@azsba.org) or myself, Dee Navarro, 928-710.1484 (e-mail, woochen@cablone.net AND rudee@cablone.net) if you have any questions.

I look forward to your attendance at the ASBA Annual Conference at the Biltmore Conference Center in December and at the 2011 Federal Relations Network Conference in Washington D.C. in February. Thank you so much for considering once again to accept this vitally important appointment.

Sincerely,



Dee Navarro, President-Elect
Arizona School Boards Association

DN/sfs
Encl.

Cc: DR. SUSAN COOK, Superintendent

**B-3300 BIBA
BOARD MEMBER CONFERENCES,
CONVENTIONS, AND
WORKSHOPS**

In keeping with the need for continuing in-service training and development for its members, the Governing Board encourages the participation of all members at appropriate conferences, workshops, and conventions. However, in order to control the investment of time and funds necessary to implement this policy, the Governing Board establishes these principles and procedures for its guidance:

- The Governing Board will decide which out-of state and in-state meetings appear to be most promising in terms of producing direct and indirect benefits to the District as a Governing Board agenda item in January and July of each year.
- Funds for participation at such meetings will be budgeted on an annual basis. The Governing Board will decide which of its members would be the most appropriate to participate at a given meeting.
- When a conference, convention, or workshop is not attended by the full Governing Board, those who participate will be requested to provide a report in a timely manner at a Governing Board meeting.

Governing Board Out-of-State

Travel Authority

Governing Board members may not incur District costs for out-of-state travel/conferences that have not been approved by a majority of the Governing Board beforehand.

Governing Board In-State Travel

Governing Board members shall contact the Superintendent to register for in-state conferences.

Adopted: October 23, 2008

LEGAL REF.: A.R.S. 15-342

CROSS REF.: DKC - Expense Authorization/Reimbursement

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board

FROM: Dr. Susan J. Cook, Superintendent

DATE: September 9, 2010

AGENDA ITEM: Geothermal Energy Systems Report

INITIATED BY: Sue Pierce, Director of Facility Planning and Mike Kramer, Director of Capital Projects

SUBMITTED BY: Sue Pierce, Director of Facility Planning and Mike Kramer, Director of Capital Projects

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

| | |
|----------|-------------|
| | Action |
| <u>X</u> | Discussion |
| <u>X</u> | Information |
| | 1st Reading |

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

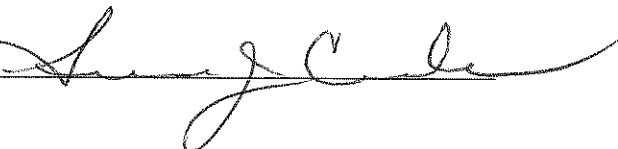
Robert Erickson, an architect with Corgan Associates Inc. and Don Penn, an engineer with Image Engineering Group Inc., (IEG) presented information to the Governing Board on geothermal energy systems on February 25, 2010. The systems work by attaching geothermal heat pumps to a series of buried plastic pipes. The pipes circulate water in closed-loop systems. During the winter, the ground's heat warms the circulating water and transfers it to the pumps. The process is reversed in the summer, with the pumps sending heat back into the ground. Wells can be drilled under parking lots or green areas. Multiple wells are needed for a single building.

At the February 25, 2010 meeting, the Governing Board received information regarding the geothermal concept and the possibility that Washington Elementary School District (WESD) would drill a test well at Desert View Elementary School. The results of the test well were very positive and these companies are interested in doing a pilot project at Desert View Elementary School to gather data on the effectiveness of geothermal in the Phoenix area. Corgan, IEG and Adolphson and Peterson Construction are teaming up to accomplish this project. They are incorporating additional local vendors that will be providing services to the District in order to learn and become certified in this field to allow for more of these projects to be completed in the Phoenix area in the future. If this alternative proves viable, it could reduce electric usage on school campuses by up to 50%, saving districts energy dollars over the life of the system.

SUMMARY AND RECOMMENDATION

No action required.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams | | | | | |
| Graziano | | | | | |
| Jahneke | | | | | |
| Lambert | | | | | |
| Maza | | | | | |

Agenda Item IV.A.

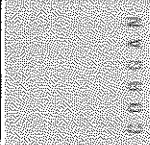
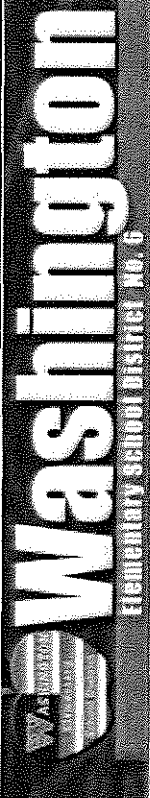
Geothermal Energy Systems Report

September 9, 2010

Page 2

For the completion of this project the District would take on the role of the General Contractor by self-performing some of the work involved and sub-contracting the balance to experts in their particular trades. The partnership of Corgan and Associates, IEG and Adolphson and Peterson has installed a number of the geothermal systems in the State of Texas and believe that this is an opportunity for Arizona to realize the potential utility cost savings that have been seen in their other projects. They have been essential in working with local vendors to educate them on the subtleties of how the geothermal system operates and to train them in the installation of this system. This is an opportunity for the District as it allows for a lower cost of implementing the system and provides the opportunity for qualified local vendors to become knowledgeable and certified in providing these services to the local community for the future. Ultimately, the District can lower its utility costs if the project is successful.

Robert Erickson and Don Penn will present the test well results to the Governing Board, project costs, a proposed timeline and address questions the Governing Board may have.



Project: Desert View Elementary School Geothermal Retrofit
 Client: Washington Elementary School District No. 6
 Architect: Corgan Associates

Date: 08.23.2010
 Estimator: APAZ Team
 Building SF: 5,213
 Site SF: 15,000
 Duration in Months: 2
 Estimate #: BUDGETING

EXECUTIVE SUMMARY

| | PROJECT I | PROJECT II | PROJECT III | TOTAL |
|-----------------------------------|-------------------|------------------|--------------------------|-------------------|
| | MECHANICAL CLOSET | WELL FIELD | IN-BUILDING INSTALLATION | |
| WESD DIRECT COSTS | \$ 1,500.00 | \$ 35,985.00 | \$ 26,250.00 | \$ 63,735.00 |
| WESD WELL DRILLER | \$ - | \$ 49,590.00 | \$ - | \$ 49,590.00 |
| CORGAN ASSOCIATES | \$ - | \$ - | \$ 500.00 | \$ 500.00 |
| IEG IMAGE ENGINEERING GROUP | \$ 2,500.00 | \$ 2,500.00 | \$ 4,300.00 | \$ 9,300.00 |
| ADOLFSON & PETERSON | \$ 11,375.00 | \$ - | \$ 4,753.00 | \$ 16,128.00 |
| Recommended Budgets | \$ 15,375 | \$ 88,075 | \$ 35,803 | \$ 139,253 |
| Recommended WESD Contingency @ 7% | \$ 1,076 | \$ 6,165 | \$ 2,506 | \$ 9,748 |

| | | | |
|--------------|----------------------------------|----------|------------------|
| Alternate #1 | re-seal windows 12' per opening | \$ 1,000 | Allowance Budget |
| Alternate #2 | re-paint interior walls | \$ 3,500 | Allowance Budget |
| Alternate #3 | allowance to clean existing duct | \$ 1,000 | Allowance Budget |
| Alternate #4 | new grilles/diffusers | \$ 2,500 | Allowance Budget |

| | | | |
|---|--------------------------------------|-----------------------------------|--------------------------------------|
| TO: | Governing Board | <u> </u> | Action |
| | | <u> X </u> | Discussion |
| FROM: | Dr. Susan J. Cook, Superintendent | <u> X </u> | Information |
| | | <u> </u> | 1st Reading |
| DATE: | September 9, 2010 | | |
| AGENDA ITEM: | Trust Board Update | | |
| <hr/> | | | |
| INITIATED BY: | <u>D. Rex Shumway, Legal Counsel</u> | SUBMITTED BY: | <u>D. Rex Shumway, Legal Counsel</u> |
| GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: | | Policy EIC and A.R.S. §15-382 | |

Funding Source: Trust Funds
Budgeted: Yes

Casualty Trust

- ### Workers' Compensation Trust

- Employee Benefit Trust**

- ## SUMMARY AND RECOMMENDATION

Superintendent

| Board Action | Abstain | Nay | Aye | Second | Motion |
|-----------------|---------|-----|-----|--------|--------|
| Adams | | | | | |
| Graziano | | | | | |
| Jahneke | | | | | |
| Lambert | | | | | |
| Maza | | | | | |

41.